

RIO LINDA ELVERTA RECREATION AND PARK DISTRICT

POLICY & PROCEDURE MANUAL

POLICY TITLE: INDOOR FACILITY USE FEE SCHEDULE
POLICY NUMBER: 6070

6070.1 Community Center
Entire center, kitchen not included; seating capacity 145

8 hours	\$760.00
4 hours	\$380.00
Additional Hours	\$95/Hr.
Kitchen Use	\$250.00 plus \$200.00 refundable deposit (in conjunction with room rental)
Cleaning Deposit	\$300.00**/no alcohol
Seating Capacity	145

6070.2 Depot

8 hours	\$600.00
4 hours	\$300.00
Additional Hours	\$75/Hr.
Cleaning Deposit	\$200.00**/no alcohol
Seating Capacity	56

6070.2.1 **Events providing alcohol shall provide a \$550.00 cleaning deposit plus an additional \$55.00/hour (subject to change) for District arranged security services. District reserves the right to require security services at any event.

6070.3 Meetings

The Rio, Linda, Elverta and Depot rooms can be rented individually for \$35.00 per hour (2 hour minimum), not to exceed 4 hours. A \$50.00 security deposit is required.

Full Center	seating capacity 145
Rio Room	seating capacity 39
Linda Room	seating capacity 67
Elverta Room	seating capacity 39
Depot	seating Capacity 56

Adopted: 2/14/2014
Amended: 1/18/2017
Amended: 11/16/2022
Amended: 7/19/2023
Amended: 11/20/2025

6070.3.1 For: Non-Profits,Civic Organizations, Service Clubs, and Government Agencies.

6070.3.1.1 Meetings held Monday through Friday from 8am till 5pm no charge.

6070.3.1.2 Meetings held after 5pm Monday through Friday and weekend shall be charged \$25.00 per hour (2 hour minimum) and \$10.00 for each additional hour of use.

Payment

- A) Be invoiced monthly, invoices will be generated and mailed on 15th of each month previous.
- B) Be invoiced for the entire year by December 15th of the year previous.